**EDUCATION Doctor of Philosophy (PhD) – In Progress**

 ***Public Health with focus on Health Services Research***

University of Florida, Gainesville, FL, Degree expected May 2025

**Master of Public Health (MPH)**

***Certified in Health Policy & Management, Certified in Epidemiology***

Benedictine University, Lisle, IL, Degree: December 2015

**Registered Yoga Teacher (RYT)**

***Certified in Kripalu, Prenatal, Post-Partum, Baby & Me, Restorative Yoga***

Discovery Yoga Center, St. Augustine, FL, Graduated August 2012

**Bachelor of Science (BS)**

***Major: Animal Physiology & Neuroscience, Minor: Health Care Social Issues***

University of California, San Diego (UCSD), La Jolla, CA, Graduated March 2001

**Careers with Children Regional Occupational Program**

***Certified Preschool Teacher***

Saddleback Valley Unified School District, Graduated June 1993

**SKILLS**

* Expertise in Maternal, Infant, and Early Childhood health and services
* Contract management
* Conduct trainings and technical assistance
* Team facilitation, training, and strategic planning.
* Research, statistical data analysis and technical writing
* Marketing and communications
* Experience with non-profit, academic, and federal sectors
* Action-oriented, policy-relevant, and community-engaged research activities
* Supervisory/management of senior leadership staff and direct service staff
* Knowledge and experience in substance use prevention or treatment methods
* Database development
* Grant writing and fund development
* Knowledge of web-based communication tools for conferences (i.e., Zoom, Teams, etc.)
* Strong verbal, written & interpersonal skills
* Ability to multitask in a fast-paced environment with changing priorities

**EXPERIENCE**

**Graduate Assistant, College of Public Health & Health Professions, University of Florida, State of Florida,** Aug 2021-Present

* Teaching Assistant for Health Care Data Analytics for master’s level students
* Teaching Assistant for US Health Care Systems undergraduate students
* Grade assignments and correspond with students in sections through CANVAS system

**Statewide Substance Exposed Newborn/Neonatal Abstinence Syndrome Care Coordinator, Florida Department of Children & Families, Office of Substance Use & Mental Health,** Apr 2021 – Aug 2021

* DCF, SAMH Headquarters Clinical Programs Team Member
* Provide Statewide Technical Assistance & Training to Regional SAMH SEN Care Coordinators
* Subject Matter Expert, supporting and promoting polices, concepts & practices regarding coordinated care for families with or at the risk of having Substance Exposed Newborn or Neonatal Abstinence Syndrome (SEN/NAS)

**Consultant, President, FICS Network, Inc,** Oct 2019 – Apr 2021

* Consultant for Volusia Recovery Alliance, Inc contract implementation
* Signing agent and commissioned notary State of Florida and online notary (notarize.com)
* FIMR Coordinator, Healthy Start Coalition of Flagler & Volusia Counties
* Grant Writer for federal, state, and local funds
* Yoga Teacher, Certified in Kripalu, Prenatal, Post-partum and Restorative Yoga

**Program Director, Healthy Start Coalition of Flagler & Volusia Counties,** Mar 2015 – Sep 2019

* Direction and management of the state/county funded contracts and subcontracts of Healthy Start Coordinated Intake & Referral; SEN CARA/CAPTA DCF Plan of Care; Family Place; FIMR (Fetal, Infant Mortality Review), MomCare, Parent Partner and Healthy Families
* Manage contract program outcome measures, training requirements, oversee local quality assurance visits, and provide technical assistance visits for contract monitoring of program deliverables
* Management of Program Department staff, including administrative, IT and program
* Development, implement and monitor contract deliverables
* Service Delivery Planning and Budget Development
* Press releases and marketing activities coordination

**Healthy Start Program Manager,** Mar 2014 - Nov 2015

* Contract management of Healthy Start Program
* Continuous quality assurance & quality improvement
* Marketing activities aimed at participants, providers, and the stakeholders

**Maternal & Child Health Consultant, FICS Network, Inc,** Sep 2006 - Feb 2014

* Fetal, Infant, Mortality Review (FIMR) Abstractor
* Grant writer for federal, state, and local grants
* Create community reports on county quadrant data

**Research Associate, University of Central Florida,** Dec 2005 - Aug 2006

* + - * Coordinate programmatic workforce development training activities
			* Data management and evaluation of surveys from professional development trainings
			* Documentation and accounting of travel reimbursements

**Administrative Coordinator, University of South Florida,** Sep 2004 - Nov 2005

* + - * Managed contracts and accounting for USF sponsored research grants & Foundation
			* Responsible for budget development, accounting of vendors, and reimbursements
			* Coordinated logistics for the Grassroots Community Leadership Development Training

**Program Assistant, Central Hillsborough Healthy Start,** Sep 2004 – Dec 2004

* Federal Healthy Start program grant writing
* Administrative processing of contract deliverables
* Scheduling meetings and keeping minutes

**Research Coordinator, Department of Defense Center for Deployment Health,** May 2001- April 2004

* Epidemiological surveillance & reporting of birth defects for military members and beneficiaries
* Managed multiple Department of Defense (DoD) contracts as per Institutional Review Board (IRB) to include DoD Birth and Infant Health Registry, Anthrax Immunizations and Reproductive Outcomes, and National Smallpox Vaccine in Pregnancy Registry
* Collaborated to build relationships with stakeholders in all branches of military & civilian
* Develop & manage participant surveys, consent procedures, and study databases
* Directed the abstraction of 12,200 outpatient records found in St. Louis Record Management
* Obtain and redact 200 birth records from military health facilities
* Direct patient contact to complete surveys by phone
* Original posters at regional meetings for MCH, birth defects and women's health.
* Published in peer reviewed literature as author & co-author for: Abstracts in Fetal Medicine & Birth Defect Research; and Birth Defects among Infants Born to Women Who Received Anthrax Vaccine in Pregnancy, American Journal of Epidemiology, July 2008

**VOLUNTEER**

* Ormond Beach Youth Sports Executive Board, Secretary, 2019-2021
* Pop Warner Cheerleading Coach, Mitey Mites, 2018
* Graduate Internship, One Voice for Volusia, 2015
* Member of the American Public Health Association, 2014-Present
* Stable Haven Horse Rescue, 2014-2018
* The Chiles Academy School for Pregnant and Parenting Teens, Grant Writer, 2008-2009
* Academic Internship, American Heart Association, Aetna Heart Healthy Class Series, 2000
* American Red Cross, WIC Program, 1999
* SCRIPPS Green Hospital Volunteer, Cardiac Cath Lab, 1998